

**Mission Statement:**

In a continuing effort to assess our compliance and U.S. Customs and Border Protection regulations, rules and procedures, and in general, all importing and importing transportation processes are to be coordinated through the Import Traffic Department. The Import Traffic Dept will coordinate with compliance to ensure all necessary licensing and exemptions are properly handled. The Import traffic Dept will be the “focal “point for international transactions and related questions when pertaining to international shipping and customs related procedures surrounding imports. It will be responsible for disseminating what course of action is best to take in the international shipping arena and will provide the information to all concerned on import shipping. This will include but not limited to carrier freight rates, service contracts, tariff classification, rates of duty, binding rulings, Customs valuation and shipping procedures .The Import Traffic Department shall formalize these procedures for international transactions by developing and implementing written, verifiable management procedures. These procedures will provide an efficient method for conveying important regulatory information to parties directly or indirectly involved in import transactions. All documents will be maintained in a system and will also provide a continuity of process within Aero Precision to ensure all required actions have been completed in respect to import transactions and provide for a smooth transition when personnel changes occur. In addition, Compliance should still remain the only point of contact for State and Commerce Departments.

In order to reduce transit time door to door and improve turnaround times in our receiving process we ask you follow the below instructions when shipping parts to Aero Precision where we are named the Importer on Record and/or Exporter on Record. Please also fill out the attached documents for “Foreign Shippers’ Declaration”

1. **Prior to sending the parts to your freight forwarder and/or direct to Aero Precision, please send all documents pertaining to shipment (Foreign Shipper’s Declaration, invoices, packing list, and AWB) to below email address:**

2.

[imports@aeroprecision.com](mailto:imports@aeroprecision.com)

A corresponding purchase order should also be sent to your sales representative.

2. **Please send all shipments to the below named port/airport:**

San Francisco (SFO)

**3. IF SHIPPING BY OCEAN SHIPMENTS: 10+2 DATA ELEMENTS- IMPORTER SECURITY FILING (MUST BE DONE 72 HOURS PRIOR TO VESSEL SAILING)**

- A. **Please have airway bill consigned to:**

Aero Precision Industries  
30 Lindbergh Ave  
Livermore, CA 94551

**Please use the below company as the “Notify Party” on your shipping documents**

Broker: International Freight Services Inc

1610 Rollins Road  
Burlingame, CA 94010  
TEL: 650-692-1632  
Fax: 650-697-4929

## Duty-Free Claims for U.S. Goods Returned:

### **Imports of U.S. Goods Returned Under 9801.00.10 Subject to Conditions and Substantiating Documentation**

#### **I. HTSUS Requirements:**

In order to qualify for classification in this provision, an imported article must: (1) have the United States as its country of origin (and not simply be supplied from the U.S.); and (2) be returned to the United States without having been advanced in value or improved in condition by any manufacturing process or other means while abroad.

#### **II. CBP Regulations Requirements:**

##### **A. Basic Requirement:**

Subheading 9801.00.10 may not be used for articles for which drawback has been claimed, articles manufactured or produced in an FTZ, exported from a bonded warehouse, or entered temporarily under bond.

The CBP regulations at **19 CFR 10.1** provide that, unless exempted (see below), or unless waived by the Port Director, the following documents must be filed in connection with an entry of goods in a shipment valued over \$2,000 and claimed to be duty free under either 9801.00.10 or 9802.00.20:

**1. A Foreign Shipper's Declaration.** The language for this declaration is provided at 19 CFR 10.1(a)(1). A sample declaration is attached for your reference.

**2. A Declaration by the owner, importer, consignee or agent** having knowledge of the facts regarding the duty-free claim. The language for this declaration is provided at 19 CFR 10.1 (a)(2). A sample declaration is attached.

**3. Pursuant to 19 CFR 10.1 (b)**, where the value of the articles in question exceeds \$2,000, and the articles are not clearly marked with the name and address of the U.S. manufacturer, the Port Director may require, in addition to the items noted above, "such other documentation or evidence as may be necessary to substantiate the claim for duty-free treatment." Such documentation or evidence may include:

--A statement from the U.S. manufacturer verifying that the articles were made in the U.S., or

--A U.S. export invoice, bill of lading, or airway bill evidencing the U.S. origin of the articles and/or the reason for the exportation of the articles.

## **B. Specific Exceptions:**

1. **19 CFR 10.1 (g):** Certain aircraft and aircraft parts and equipment. Note this exception is limited; it does not apply to all aircraft parts and equipment.
2. **19 CFR 10.1 (h):** Non-consumable vessel stores and equipment.
3. **19 CFR 10.1 (i):** Goods of claimed U.S. origin, where the total value does not exceed \$250, and “such articles are found to be unquestionably products of the U.S. and do not appear to have been advanced in value or improved in condition while abroad, and no quota is involved.” The entry must be made on a CBP form 3311. See the regulation for additional requirements.
4. **19 CFR 10.1 (j):** U.S. goods, the value of which does not exceed \$10,000, which are imported either:
  - (1) for repair or alteration in the U.S. prior to re-exportation; or
  - (2) after being either rejected or returned by the foreign purchaser to the U.S. for credit. A CBP form 3311 must be filed, as well as a 7501. Additional requirements for this exception are set forth in **19 CFR 10.1 (j)(2)**.
5. **19 CFR 145.35:** Certain importations by mail valued not more than \$2,000.

## **C. General Exceptions:**

1. **19 CFR 10.1 (d):** The Port Director may waive the requirement of providing the documents listed in the “basic requirements” section above if he or she “is reasonably satisfied, because of the nature of the articles, or production of other evidence,” that they meet the requirements for the duty-free claim.
2. **19 CFR 10.1 (e):** The declarations noted above are not required for “usual coverings or containers of merchandise” in use at the time of importation.
3. **19 CFR 10.1 (f):** Applies to certain photographic films and dry plates exposed abroad and entered under 9802.00.20.
4. **19 CFR 10.1 (c):** A certificate from the master of a vessel stating that the products are returned without having been unladen from the exporting vessel may be accepted in lieu of the foreign shipper declaration.

**If you require further assistance or need immediate attention to your import questions, you may contact:**

***Jack Phongpool***

***Whs MGR/OSHA Compliance Coordinator/Transportation & Logistics***

***Direct phone (925)579-5308***

***Mobile phone(925)980-1744***

***E-Fax (925)5795358***

**[jphongpool@aeroprecision.com](mailto:jphongpool@aeroprecision.com)**

## Shipper's Declaration for US Goods Returned

\_\_\_\_\_ hereby declares that to the best of our knowledge and  
(Name of foreign shipper)  
 belief the articles herein specified were exported from the United States, from the Port of \_\_\_\_\_  
(Name of port)  
 on or about \_\_\_\_\_ and that they are returned without having been advanced in value or  
(Date of export)  
 improved in condition by any process of manufacture or other means.

Marks and numbers	Quantity	Description of articles	Value, in U.S. Currency

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Name

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Capacity

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 City, State, Zip, Country

## Declaration of Owner, Importer, Consignee or Agent

I, (name of owner, importer, consignee or agent) declare that the attached declaration by the foreign shipper is true and correct to the best of my knowledge and belief, that the articles were manufactured by: \_\_\_\_\_ (Manufacturer's Name) located in: \_\_\_\_\_ (City and State) that the articles were not manufactured or produced in the United States under subheading 9813.00.05(EN), HTSUS, and that the articles were exported from the United States without benefit of drawback.

Marks and numbers	Quantity	Description of articles	Value, in U.S. Currency

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Capacity

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip, Country